

# ORDER FORM 2012

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Attention: **ACCOUNTS PAYABLE** \_\_\_\_\_

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Contact Person \_\_\_\_\_

Phone ( ) \_\_\_\_\_

**SHIP TO:** *(Required) Please print clearly*

School/  
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Attention: \_\_\_\_\_

Street Address \_\_\_\_\_

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**METHOD OF PAYMENT**

You must check **ONE** box:

Purchase Order #: \_\_\_\_\_
  Check Enclosed
  VISA
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Security Code         Expiration Date (MM/YY)   /

Signature Required: \_\_\_\_\_

Quantity	Code Number	Title	Single Price	Total Price

**SHIPPING & HANDLING**

For Orders -

Up to \$62.99	\$5.00
\$63.00 to \$1,199.99	8%
\$1,200.00 & Over	FREE

**SALES TAX**  
*(non-tax-exempt)*

CALIFORNIA	7.25%
MINNESOTA	
Outstate	6.875%
Metro Area	7.125%

Merchandise Subtotal			
Shipping & Handling <i>(see chart)</i>			
Taxable Subtotal			
Sales Tax (CA & MN only) <i>(see chart)</i>			
<b>TOTAL</b>			

***Thank you for your order!***